

DRAFT

Minutes of the meeting of the
Reigate AND BANSTEAD LOCAL COMMITTEE
 held at 2.00 pm on 22 September 2014
 at Reigate Town Hall, Castlefield Road, Reigate, Surrey RH2 0SH.

Surrey County Council Members:

- * Mrs Dorothy Ross-Tomlin (Chairman)
- * Mr Bob Gardner (Vice-Chairman)
- * Mrs Natalie Bramhall
- * Mr Jonathan Essex
- * Mr Michael Gosling
- * Dr Zully Grant-Duff
- * Mr Ken Gulati
- * Mrs Kay Hammond
- * Mr Nick Harrison
- * Ms Barbara Thomson

Borough / District Members:

- * Cllr Michael Blacker
- * Cllr Julian Ellacott
- * Cllr Ms Sarah Finch
- * Cllr Norman Harris
- * Cllr Richard Mantle
- * Cllr Roger Newstead
- * Cllr Graham Norman
- * Cllr Tony Schofield
- * Cllr Mrs Joan Spiers
- * Cllr Mrs Rachel Turner

* In attendance

37/14 APOLOGIES FOR ABSENCE (AGENDA ITEM ONLY) [Item 1]

Apologies for absence were received from Councillor Richard Mantle, Councillor Mrs Kay Hammond and Councillor Mrs Joan Spiers

38/14 MINUTES OF PREVIOUS MEETING (AGENDA ITEM ONLY) [Item 2]

The following correction was made to the minutes:
 Councillor Michael Blacker attended the previous meeting.

Subject to the above amendment, the minutes were agreed as a true and accurate record of the meeting.

39/14 DECLARATIONS OF INTEREST (AGENDA ITEM ONLY) [Item 3]

ITEM 2

None received.

40/14 PETITIONS (AGENDA ITEM ONLY) [Item 4]

Two petitions were received.

Traffic light pedestrian crossing on Pendleton Road, Redhill

The Committee received a petition signed by 800 residents, agreeing with the statement: "support for a light controlled crossing at the intersection of Abinger Drive and Pendleton Road in Redhill."

The Committee **NOTED** the response of the Highways Manager.

Reigate High Street 20mph Speed Limit

The Committee received a petition signed by 700 residents agreeing with the statement: "to support for a reduction in the speed limit from 30 mph to 20 mph in Reigate High Street".

The Committee **NOTED** the response of the Highways Manager to the petitions attached as Annex A.

Annex A

41/14 FORMAL PUBLIC QUESTIONS (AGENDA ITEM ONLY) [Item 5]

One formal public question was received. A response was tabled and is attached to the minutes as **Appendix B**.

[Cllr Alex Horwood asked a supplementary question "Given that Surrey County Council is aware of this issue already, how is the Local Committee going to improve parking?] The Highways Manager committed to providing an answer to this question at a later date.

Annex B

42/14 FORMAL MEMBER QUESTIONS (AGENDA ITEM ONLY) [Item 6]

One Member question was received from Cllr Barbara Thomson. A response was tabled and is attached to the minutes as **Appendix C**.

[Cllr Thomson asked a supplementary question " Please can the Head of Service, Early Years and Childcare Service clarify whether the last paragraph of the report refers to January 2015. Please can the Head of Service, Early Years and Childcare Service also keep Cllr Thomson updated on support for the Dovers Green Play group?"]

The Head of Service, Early Years and Childcare Service confirmed that the last paragraph of the report did refer to January 2015 and that he would keep Cllr Thomson updated on support for the Dovers Green Play group.

Annex C

43/14 EARLY YEARS AND CHILDREN'S CENTRES UPDATE (FOR INFORMATION) [Item 7]

Declarations of Interest: None

Officers attending: Phil Osborne, Early Years and Childcare Service Manager

Petitions, Public Questions, Statements: None

Member Discussion – key points:

Members were informed that the quality and availability of Early Years provision in Reigate and Banstead was in general very good. However, the service would like to do more work with disadvantaged families in the borough. Members requested that more focused support is provided for vulnerable families.

The level of qualifications for group leaders are excellent at 87% at level 3 and above and are good for other paid staff at 49%. Members stated that they would like to see a higher percentage of staff gaining a Level 3 or above qualification.

Members discussed supporting organisations with identifying children with special needs which would assist with buying in additional staffing. Members noted that 20% of children are not achieving and queried the reasons for this and stated that they wished to see the gap lowered.

Members noted that work is being undertaken on a project to provide better information services for families moving into the area. Early Years are also working with services for Young People to gain more information about young parents and their needs.

Members were informed that the service is looking to expand places for 2 year olds in the boroughs and districts in Surrey. The Chairman requested that the Committee be kept updated on developments for the Early Years Service in the borough.

The Committee:

NOTED the report.

44/14 LOCAL COMMITTEE TASK GROUPS 2014/15 - VACANCIES (FOR DECISION) [Item 8]

The Local Committee AGREED: to appoint the below representatives from Reigate and Banstead Borough Council to the Youth Task Group, the Local Sustainable Transport Fund Task Group and the Redhill Parking Task Group for 2014-15.

The membership of these task groups for 2014-15 to be as follows:

ITEM 2

Youth Task Group – Councillor Julian Ellacott, Councillor Mrs Rachel Turner and
Councillor Ms Sarah Finch

Local Sustainable Transport Fund Task Group – Councillor Ms Sarah Finch, Councillor Julian Ellacott and Councillor Michael Blacker

Redhill Parking Group – 3 councillors were nominated to the 2 places on the group.

The Committee took a vote: Councillor Tony Schofield received 10 votes
Councillor Julian Ellacott received 9 votes
Councillor Ms Sarah Finch received 2 votes

It was therefore agreed that Councillors Schofield and Ellacott would represent the Committee on the Task Group for 2014/15.

45/14 SURREY FIRE AND RESCUE SERVICE - LOCAL UPDATE AND PERFORMANCE REPORT (FOR INFORMATION) [Item 9]

Declarations of Interest: None

Officers attending: Steve Goodsell Firefighter and Eddie Roberts Area Manager East Area Command

Petitions, Public Questions, Statements: None

Member Discussion – key points:

It was noted that East Surrey Hospital is still generating many Automatic Fire Alarm (AFA) calls, and Members wished to know how the service was responding to this. Ongoing work was taking place with East Surrey Hospital around this to reduce the false activations that are attended.

Members noted that the number of fire safety visits in the borough had reduced, it was explained that visits were taking time to complete. Members were reassured that the service was focusing on vulnerable groups, with volunteers delivering enhanced safety checks.

Members asked what the latest was with the Banstead Fire Station, the committee was informed that Epsom Fire station is moving 1 fire engine to Banstead Station. Members noted that the reporting structure for Firefighters in this area would be changing and that there would be reporting by borough area. Members were also informed that in mid November Firefighters would be moving into Banstead Fire station to provide support for Purley Fire Station when that closes.

Members noted that attendance to fires is increasing in the borough and requested that these figures be incorporated into next year's report.

The Committee:

- (i) RECOGNISED the achievements of the borough teams within the Reigate & Banstead borough.

- (ii) SUPPORTED the borough team's commitment to deliver initiatives to reduce risk and make the Reigate & Banstead Borough safer through the delivery of the borough/station plan.
- (iii) NOTED the targets and initiatives set within the Reigate & Banstead Borough Plan for 2013/14 and support the Fire and Rescue Service in the delivery of this plan.

46/14 TRAVEL SMART - APPROVAL OF BUS CLEARWAYS AND CYCLE IMPROVEMENTS (EXECUTIVE FUNCTION - FOR DECISION) [Item 10]

Declarations of Interest: None

Officers attending: Marc Woodhall Sustainable Transport Manager and Alison Houghton Senior Transport Officer (Infrastructure)

Petitions, Public Questions, Statements: None

Member Discussion – key points:

Members discussed the installation of 50 bus stop clearways to allow people greater accessibility at bus stops with buses being able to pull up and away smoothly. This would also improve buses being able to keep to schedule.

Members asked if residents would be consulted on the introduction of the clearways, officers confirmed that residents would be written to.

The Committee:

- (iv) AGREED the proposed bus stop clearways are introduced at the existing bus stops along the improved quality bus corridors (Redhill-Merstham (bus routes 430/435), and Earlswood-Whitebushes (bus routes 420/460, 430/435, 424) as specified in Annexes A and B to the report submitted.
- (v) AGREED the proposed cycle route improvements to the National Cycle Route (NCR 21) be approved for construction.
- (vi) AGREED the proposed cycle route improvements to St Annes Drive (Redhill) be approved for construction including the conversion of the western footway between Noke Drive and the traffic island near Warwick School to shared pedestrian and cycle use.
- (vii) AGREED the proposed improvements submitted by the Reigate and Redhill Business Travel Forums outlined in Annexes H and I to the report submitted, be approved to proceed to delivery.

ITEM 2

(viii) AGREED to delegate authority for decision making on the final round of business travel forum schemes to the Head of Travel and Transport in consultation with the Chair of the Reigate and Banstead Local Committee and the LSTF Task Group.

(vi) NOTED the progress of the 2014/15 Travel SMART Wayfinding programme for Redhill.

47/14 REDHILL BALANCE NETWORK - APPROVAL OF BUS ONLY RIGHT TURN FROM PRINCESS WAY INTO LADBROKE ROAD (EXECUTIVE FUNCTION - FOR DECISION) [Item 11]

Declarations of Interest: None

Officers attending: Paul Fishwick, LSTF Project Manager

Petitions, Public Questions, Statements: None

Member Discussion – key points:

Members noted that the works on Redhill Balance Network would be moved back until February 2015 because of safety concerns and the Christmas shopping period.

The Committee:

(ix) NOTED the update provided and the latest programme of works in Annex A of the report submitted.

(x) AGREED to the creation of a bus only right turn into Ladbroke Road once the new junction is constructed, Annex B of the report submitted.

(iii) AGREED that if objections are received to advertisement of the legal notices and traffic orders, the Area Team Manager is authorised to try and resolve them in consultation with the Chairman, vice chairman, Divisional Members and Project Manager, and decide whether or not they should be acceded to and therefore whether the orders should be made, with or without modification.

48/14 HIGHWAYS SCHEMES UPDATE (EXECUTIVE FUNCTION - FOR INFORMATION) [Item 12]

Declarations of Interest: None

Officers attending: John Lawlor, Area Highways Manager

Petitions, Public Questions, Statements: None

Member Discussion – key points:

Members noted that Highways had been allocated a large portion of pipe repairs, officers were working to improve customer contact in this area.

Members queried whether blocked gullies are logged as blocked and were informed that this was the case. Funding that is being received locally was being used to target areas that needed more cleans. Highways would be receiving more historical information about silt levels.

Members were informed that Highways were in regular contact with Thames Water and that they hoped to start to bring local flood groups and farmers together in Reigate and Banstead.

Members wished to know whether Street Works worked closely with Highways to carry out inspections. The officer informed Members that inspections are coordinated with Street Works.

Members asked what the process was for adding broken pipes to a list for action. Members were requested to contact Terry O'Neil to report any issues. Members requested a list of broken pipes per division for the next informal Local Committee.

Councillor Gosling raised questions regarding Woodmansterne Road, officers were requested to respond to the councillor directly.

Councillor Gulati raised the issue of flooding of Outwood Lane and Holly Lane that occurred in June 2014 and the planned resurfacing of Woodmansterne Lane, officers agreed to find out and come back to the councillor.

Members noted that a list of works to address flooding damage have been compiled and asked officers to come back with dates of these works to the Committee.

The Committee:

NOTED the contents of the report.

49/14 MEMBER ALLOCATIONS (FOR INFORMATION) [Item 13]

Declarations of Interest: None

Officers attending: Rowena Zelle, Local Support Assistant

Petitions, Public Questions, Statements: None

Member Discussion – key points:

The Committee **NOTED** the amounts that have been spent from the Members' Allocation (revenue) and Local Committee capital budgets, as set out in Annex 1 of the report submitted.

ITEM 2

[The Chairman reminded Members that all funding must be committed by the end of February 2014.]

50/14 CABINET FORWARD PLAN (FOR INFORMATION) [Item 14]

The Committee **NOTED** the report.

51/14 LOCAL COMMITTEE FORWARD PLAN (FOR INFORMATION) [Item 15]

The Committee **NOTED** the report.

Meeting ended at: 4.55 pm

Chairman